

LPDC Guidelines Verification Form

It is necessary to maintain a valid teaching certificate/license in the State of Ohio in order to complete the necessary requirements noted in the teacher contract. Therefore, each employee (except those teaching on a permanent or 2 year license) is responsible for the following:

1. To review the LPDC guidelines
2. To abide by the LPDC operating procedures
3. To maintain accurate records: a copy of all licensure transactions; record of all LPDC review and approval of IPDP's; copies of all coursework and professional development activities; documentation of projects.

Please sign the line below verifying that you have read the LPDC guidelines and you are familiar with standard operating procedures.

Employee Signature

Date